



**The Sickle Cell Disease Association of America – Michigan Chapter (SCDAA-MI)**, offers education, assistance, and advocacy to individuals living with and families affected by sickle cell disease. SCDAA-MI provides counseling, support groups, referrals for financial and medical help, and connects students and job seekers with school, college and employment assistance, in addition to raising public awareness and sending children to summer camp each year. The agency also coordinates newborn screening for babies born in Michigan.

SCDAA-MI seeks a driven, compassionate, continuous learner for the position of Patient Advocate/Community Health Worker (PA/CHW). This full time, non-exempt position supports SCDAA-MI's mission by working with local health care systems to provide case management services to individuals with sickle cell in the Detroit and southeast Michigan region.

### **POSITION SUMMARY:**

The PA/CHW's fundamental duties include providing social work treatment (individually or in groups) to clients and their families, conducting basic consultations/health status assessments, and care coordination. This includes giving culturally appropriate education and information, assisting clients in receiving needed medical and social services, and offering informal counseling and guidance on health behaviors. The PA/CHW also advocates for individual and community health needs, and connects clients to direct service resources. You should be versatile, accountable, have great communication skills, and take direction well. If you possess the qualifications below and are interested in helping advance our organization's mission, vision and values, we welcome your application.

### **KEY RESPONSIBILITIES:**

1. Assess and counsel clients and their families to identify and evaluate the status of their social, environmental and emotional circumstances to better determine the appropriate utilization of services offered within the agency.
2. Identify SCD patients that have fallen out of care for at least (1) year and coordinate access to medical homes and other referral services to improve their quality of life.
3. Educate patients on hydroxyurea and any other disease modifying therapies.
4. Utilize strategies to empower patients to become advocates of their own health by using patient empowerment self-management tool kits.
5. Confer with other clinical staff within the health care system to better assess client needs.
6. Provide indirect services to clients through responsibility for and participation in program development, teaching and research.
7. Participate in staff meetings and patient care planning sessions.
8. Participate with others in the local, regional or state communities in the development, strengthening and delivery of needed health and social services relative to families affected by SCD.
9. Remain current with PA/CHW best practices.
10. Assist with program development.
11. Maintain accurate, appropriate case records and provide specific written reports as required. Maintain statistical records of service activities in his/her assignments.
12. Provide monthly reports of duties/tasks completed.
13. Contribute to team effort by accomplishing related goals.
14. Uphold and carry out agency office policies and procedures.
15. Support and attend "all hands on deck" activities and events as required.

16. Other duties as assigned.

### **CANDIDATE SKILLS AND EXPERIENCE**

- Bachelor's degree in public health and two years related work experience required
- Must become a certified CHW within six months of employment
- Proficient in Microsoft Office applications
- Strong written and verbal communication skills
- Team player
- Must be detailed-oriented and have strong organizational and time management skills
- Demonstrated success working in communities of color with low income base
- Exemplary customer service mindset and interpersonal skills
- Must maintain a high level of professionalism and civility for interacting with staff, donors, clients, patients, volunteers and others.
- Behavior and job performance must support a positive and productive work environment
- Must pass background screening
- Valid driver's license and proof of auto insurance required. Good driving record and reliable transportation for use on the job.

### **WORKING CONDITIONS**

Working conditions are normal for an office environment. The work involves considerable sitting, standing, walking, lifting, reaching, bending and driving on a daily basis. Must be able to respond, when needed by prompt appearance at a required location. Must be able to work under demanding, fast-paced conditions. Benefits include generous paid time off and medical benefits, inclusive values, family-conscious staff.

### **JOB STATUS**

Full time. Non-exempt. Monday through Friday, between 9 a.m. - 5 p.m. though the position may require meetings and events earlier, later, or on weekends depending on needs of various activities.

The Sickle Cell Disease Association of America – Michigan Chapter is an Equal Opportunity Employer.

**TO APPLY:** Please forward your resume and cover letter to [HR@scdaami.org](mailto:HR@scdaami.org). Include PA/CHW in subject line. Deadline to apply is Monday, March 1, 2021. No phone calls please.